

**Provided By:**  
**EncepCo Greenhouse & Supply**  
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# ALUMINUM **Poli-Lok** SYSTEM

for use with polycarbonate sheets

## ASSEMBLY INSTRUCTIONS

### FEATURES:

- Easy assembly and installation
- High quality, long lasting, and weather resistant aluminum extrusion
- Distributes load pressure to prevent stress on sheets
- Cap is fixed to the base holding sheets firmly in place
- High quality gaskets prevent the penetration of water, dust, and dirt
- Seamless finish with concealed screw covers



#7 by 1" pan head recessed screw for end cap

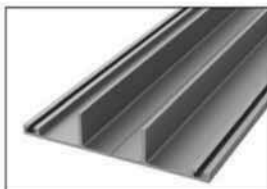
***Designed to meet  
the highest roofing  
structural standards***



## supplied materials



**Cod. 2760**  
Gasket for Aluminum Profile



**Cod. 4893**  
Lower Aluminum Profile H 2/12



**Cod. 2761**  
Thermal Brake Profile 2/25



**Cod. 4894**  
Lower Aluminum Profile H 16/25



**Cod. 4891**  
Upper Aluminum Profile  
with Hidden Screw 2/25



**Cod. 4898**  
Poli-Lok Plug



**Cod. 4892**  
Hidden Screw Profile 2/25



**Polycarbonate**  
Supplied by Greenhouse & Supply

## Recommended Accessories



16mm Aluminum U Profile



Polycarbonate U Profile  
6, 8, 10, 16, and 25mm U Profile  
Comes in 4', 8', 12' and 24'



Galvanized Neoprene  
Backed Washer



Bubble Washer



Vented Tape



Solid Aluminum Tape

## Recommended Accessories not supplied by Gallina



#10 self-tapping  
fastener w/pan head  
(1.5 - 2.5 inches)



Flashing

*Please read over all the following  
instructions prior to installation.*

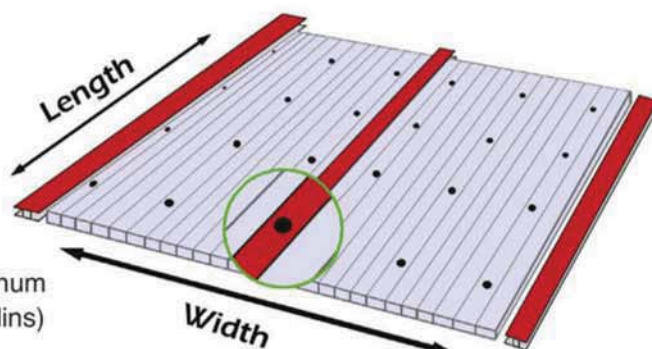
**Any trimming of the polycarbonate should  
be done with a Jig or Circular saw.**

**Step 1** – Start working from the left side of the roof structure making your way to the right. Place the Lower Aluminum Profile (Cod.4893 or Cod.4894) evenly along the length of the left side rafter (or across purlins)

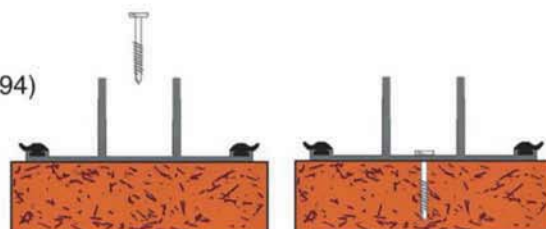
**Step 2** – Insert the gaskets Cod.2760 into the left and right side of the Lower Aluminum Profile (Cod.4893 or Cod.4894). Trim the Gaskets to sit flush to the end of the Lower Aluminum Profile (Cod.4893 or Cod.4894)



**Step 3** – Place the Lower Aluminum Profile (Cod.4893 or Cod.4894) on the far-left rafter (or purlin). Predrill every 2ft with a 1/4" drill bit through the middle of the lower Aluminum Profile (Cod.4893 or Cod.4894) and into the rafters (or purlins)

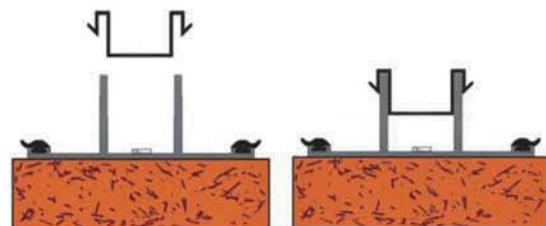


**Step 4** – Fasten the Lower Aluminum Profile (Cod.4893 or Cod.4894) to the rafters (or purlins) using a minimum of 1½ inch #10 recessed pan head self-tapping screws. **\*\*\*DO NOT OVERTIGHTEN\*\*\***



Step 4

**Step 5** – Insert Thermal Brake Profile Cod.2761 into the Lower Aluminum Profile (Cod.4894 or Cod.4894)

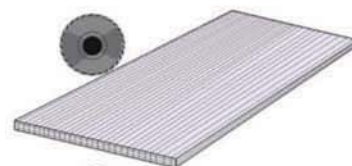


Step 5

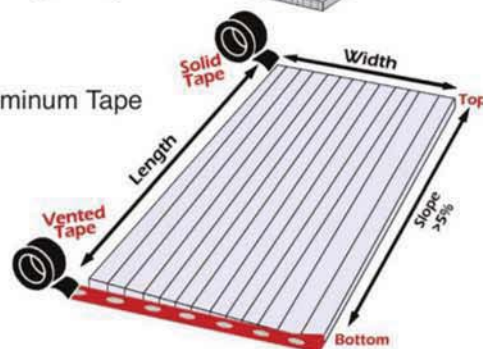
**Step 6** – Moving right, repeat steps 2 through 5.

**Step 7** – Measure the distance between the two profiles inside walls to get the dimensions of your sheet. Keep in mind there is 1/8th inch per 4ft needed for the polycarbonate to expand and contract.

**Step 8** – Leave the polyethylene film on the polycarbonate sheet while cutting to length. These cuts need to be performed at a high speed while moving slowly down the sheet. Use a circular(80+teeth) or fine-toothed jig saw.



**Step 9** – Peel the film at least 5 inches from the sides to apply Aluminum Tape to the top flutes and Vent Tape to the bottom flutes of the sheets.

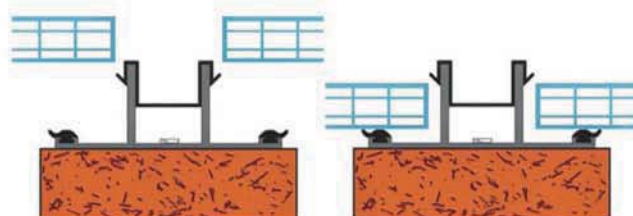


**Step 10** – Cut the U Profile to the length of the Polycarbonate sheet and attach the ends.

**Step 11** – With the UV side facing up, lay the Polycarbonate onto the Lower Aluminum profile (Cod.4893 or Cod.4894), leaving 1/8th inch per 4ft to allow the polycarbonate to expand and contract.

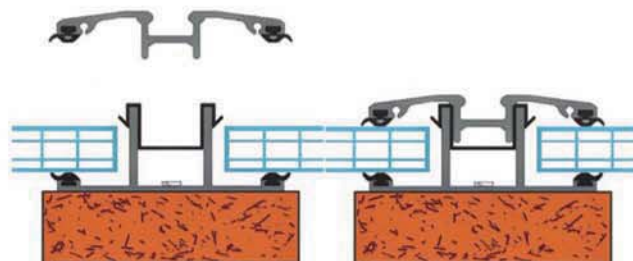
**The following stages apply to the left most profile only  
(Do not tighten the right side down before both sides are holding polycarbonate)**

**Step 12** – Insert the Gaskets Cod.2760 into the left and right side of the Upper Aluminum Profile Cod.4891. Trim the Gaskets Cod. 2760 to sit flush to the end of the Aluminum Poli-Lok.



Step 12

**Step 13** – Join the Upper Aluminum Profile Cod.4891 to the Lower Aluminum Profile (Cod.4893 or Cod.4894) and clasp together.

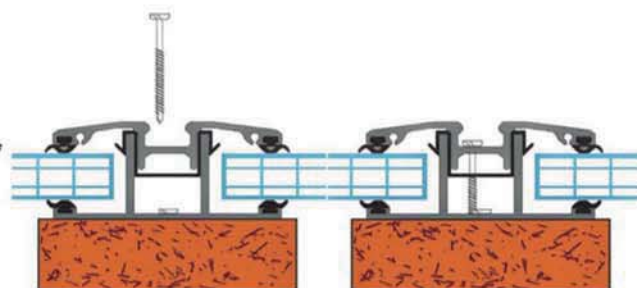


Step 13

**Step 14** – Predrill approximately every 2 feet using a 1/4 " drill bit. Predrill through the Upper and Lower Aluminum profile into the rafters or purlins. (Offset these screws from those already in the Lower Aluminum Profile so they do not collide or rub.)

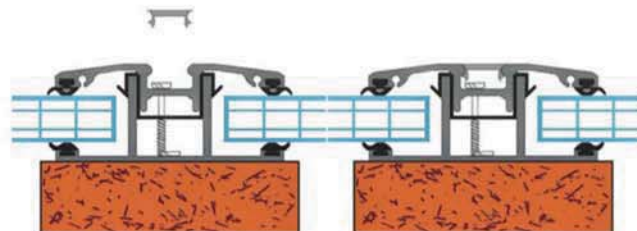


**Step 15** – Use #10 2 1/2 inch Recessed Pan head self-tapping screws to attach the Upper and Lower Aluminum Profiles to the rafters or purlins. **\*\*\*DO NOT OVERTIGHTEN\*\*\***



Step 15

**Step 16** – Insert the Concealed Screw Cover Cod.4892 to the top of the Aluminum Profile Cod.4891

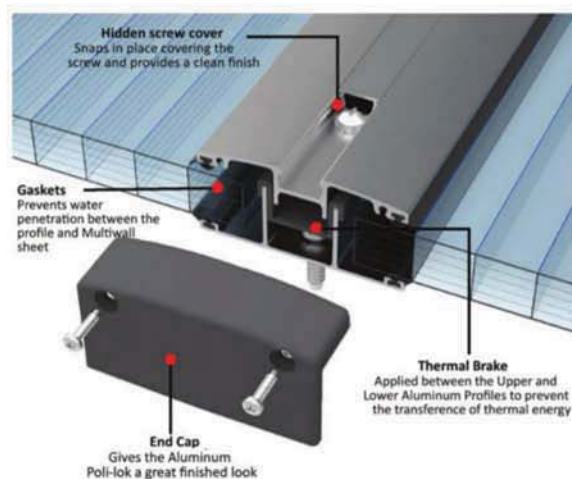


Step 16

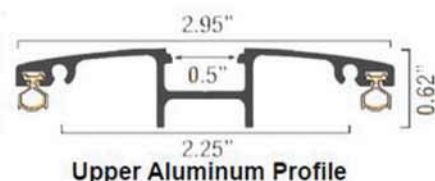
**Step 17** – Move to the right and repeat the above steps until you reach the end of the roof.

**Step 18** – When completed, attach the Aluminum Poli-Lok Plug Cod.4898 and cut to the desired length.

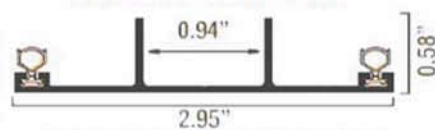
**Step 19** – Once everything is screwed into place, flashing must be applied to the top of the structure where the polycarbonate meets the house. **(Flashing Not Provided with Cap & Base)**



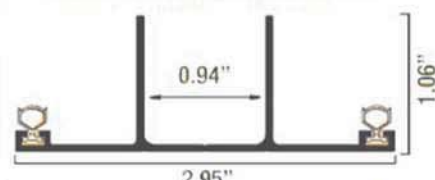
**Step 20** – To further secure your structure, you may choose to fasten through the polycarbonate sheet and into the rafters (or purlins). To do this, predrill with a 1/4" drill bit, fasten using a #10 2 inch wood screw with a bubble or a galvanized neoprene backed washer in between.



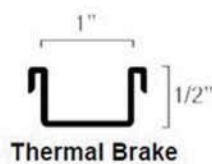
Upper Aluminum Profile



Lower Aluminum Profile 2/12



Lower Aluminum Profile 16/25



Thermal Brake



Hidden Screw Profile



"U" Profile

